

**CHECK HERE IF YOU ARE REQUESTING DOCUMENTS WITH AN ESTIMATED FIRST PAYMENT DATE.**

**This only applies to new homes which are still in construction at the factory.**

Dealer/Broker Name/Location: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address where documents will be sent: \_\_\_\_\_

\_\_\_\_\_ ATTN: \_\_\_\_\_

(City, State, Zip Code)

Borrower: \_\_\_\_\_ Co-Borrower (if applicable) \_\_\_\_\_

Complete Address where home will be placed: \_\_\_\_\_  
(Must be street address; PO Boxes not acceptable)

Township \_\_\_\_\_ County \_\_\_\_\_ Location (Park, Rented Land, Owned land) \_\_\_\_\_

**IS HOME ON THE SITE (Y/N): \_\_\_\_\_ If no, when is home expected to be delivered: \_\_\_\_\_**

Borrower Phone Number: \_\_\_\_\_ email: \_\_\_\_\_

Co-Borrower Phone Number: \_\_\_\_\_ email: \_\_\_\_\_

Model year of home: \_\_\_\_\_ Size: \_\_\_ X \_\_\_ Model: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Complete Serial#: \_\_\_\_\_

**\*\*For all new homes, the final invoice is needed to process closing papers\*\***

Seller(s) Name: \_\_\_\_\_

Lienholder: \_\_\_\_\_ Phone# \_\_\_\_\_

Floorplan Source (if applicable): \_\_\_\_\_ Phone# \_\_\_\_\_

**ITEMIZATION OF AMOUNT FINANCED:**

Selling Price:	\$
Cash Down Payment:	\$
Trade Allowance \$ _____ - Payoff \$ _____ = Net Trade	\$
Unpaid Balance:	\$
Sales Tax (if applicable):	\$
Registration/Title Fee:	\$
Notary Fee:	\$
Other (Description):	\$
<b>Amount Financed:</b>	<b>\$</b>

Requested Close Date: \_\_\_\_\_ Time: \_\_\_\_\_

**\*\*\*Escrow is required on all loans\*\*\***

You must provide information regarding taxes and insurance to prepare your document package. We require the following: 1) Amount of annual insurance (if not financed) and date of renewal 2) Amount of taxes due and the due date(s) Please note there may be multiple annual taxes (municipal, school, county etc.).

**ALL INFORMATION MUST BE SUPPLIED TO PREPARE YOUR CLOSING PACKAGE IN A TIMELY MANNER.**